

Chicago, IL
FY 2008 STATE MANAGEMENT REVIEW WORKSHOP

OVERVIEW

BACKGROUND

The Federal Transit Administration (FTA) examines grantee performance and adherence to current FTA requirements and policies using several management tools. The State Management Review (SMR) is an FTA-initiated oversight procedure to determine whether a state is administering its FTA funded programs in accordance with Federal transit law provisions 49 U.S.C. Chapter 53. The review process assesses the state's management practices and program implementation of the FTA funded transit programs for ensure that they are being administered in accordance with specific FTA requirements. The programs include Section 5309, Section 5310, Section 5311, Section 5316, and Section 5317 programs, the Rural Transit Assistance Program (RTAP) and other related FTA funded transportation programs.

WHO SHOULD ATTEND?

These workshops are for transit professionals responsible for program management or managing federally funded projects and professionals responsible for planning or managing transit service or compliance programs, particularly from State DOTs. The workshops are designed to help attendees broaden their understanding of the Federal rules and regulations that shape and define their programs.

WORKSHOP LEADERS

The State Management Review Workshop will be conducted by transit professionals who are also reviewers for the FTA's State Management Program. The instructors will provide guidance in each of the 19 areas to be reviewed, answer questions about how to respond to specific review areas, and share industry best practices. Staff from the FTA will attend the Workshop to answer questions about the State Management Review, assist you in any area related to your FTA grant program, and refer you to printed guidelines or other resources should you require additional information.

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AGENDA

DAY 1	
Thursday September 25, 2008	
8:00 am	Participant Check-in; Coffee and Danish
8:30 am	Welcome and Introductions
9:15-noon	Presentation of FTA requirements in the areas of SMR Process, Program Management, Grants Administration, Selection and Eligibility of Subrecipients and Projects, and Financial Management and Monitoring. Participant questions and group discussion.
Noon-1:00 pm	Lunch on your own
1:00-5:00 pm	Presentation of FTA requirements in the areas of Intercity Bus Program – Section 5311(f), Rural Transit Assistance Program (RTAP), Satisfactory Continuing Control, Maintenance, and Competitive Procurement. Participant questions and group discussion.
DAY 2	
Friday September 26, 2008	
8:00 am	Coffee and Danish
8:30-noon	Presentation of FTA requirements in the areas of Buy America, Debarment and Suspension, Restrictions on Lobbying, Planning and Coordination, and Transportation Services for Individuals with Disabilities. Participant questions and group discussion.
Noon-1:00 pm	Lunch on your own
1:00-3:30 pm	Presentation of FTA requirements in the areas of Civil Rights, FTA Drug & Alcohol Program and Drug-Free Workplace, Charter Bus Protection, School Bus Protections, and State Safety Oversight - Rail Fixed Guideway Systems. Participant questions and group discussion.
3:30-4:30 pm	Wrap-Up, Program Evaluations, and Feedback