

# Registration Form

**Registration Information:** Tuition (where applicable) includes all course materials. Participants are responsible for their own travel, accommodations and meals. Register early to avoid disappointment, as enrollment is limited. All training is held in accessible facilities. Please advise NTI a minimum of two weeks in advance if you require any special arrangements or materials.

**Refund Policy:** Cancellation with full refund will be accepted until 10 business days prior to the class. No refunds will be given for cancellations received after that date. Tuition will be billed if a faxed or written cancellation is not received and acknowledged from NTI. Refunds take a minimum of five weeks to process. Those who have registered but are unable to attend may send a substitute. Please advise the Registrar of any substitutions.

**How to Register:**

1. One form is required for each registrant. (Photocopies are acceptable).
2. Please type or print.
3. Enter all requested information.
4. Registrations will be confirmed by fax or email.

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Course Name Location Date

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First Name MI Last Name

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Title/Position

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Organization Name (no acronyms please)

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Business Address

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City State Zip

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**Email—Very important**

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Telephone Home phone (for emergency use only) Fax

Type of Agency:  Transit  MPO  State DOT  US DOT  Consulting  Other **Explain**

Fee if applicable:  Check enclosed (Payable to Rutgers-NTI)

Do you want to be added to the NTI Mailing List? Yes  No

**Please mail your registration form along with payment (where required) to:**

National Transit Institute, Rutgers, The State University of NJ,  
120 Albany Street, Tower Two, Suite 250, New Brunswick, NJ 08901-2130  
If no payment is required, please fax your registration to: 732.932.1707

**FOR FASTER SERVICE, REGISTER DIRECTLY ONLINE**

[www.ntionline.com](http://www.ntionline.com)