



501 Pendleton Street
Alexandria, VA 22314
703-566-6624
www.functionali-t.com

Department of Transportation Project Management Oversight
Capability Statement
(FTA-08-PMOC)

Introduction

functionalIT, Inc. is a woman-owned small business GSA MOBIS Schedule holder for both SINS 874-1 (Consulting Services) and 874-7 (Program Integration and Project Management Services) as well as SINS 874-2 (Facilitation Services). One of our core competencies is providing professional project management support to Government agencies and commercial companies covering a variety of disciplines and functional areas. Similar to the stated focus in this Department of Transportation requirement, many of our current and past projects focus on: (1) evaluating project management and technical capability and capacity and (2) monitoring project progress and compliance with contract requirements and specifications.

Relevant Experience

functionalIT was engaged by the National Telecommunications and Information Administration (Department of Commerce) to assist in the evaluation of proposals submitted to support a major, high-visibility project associated with the transition from analog to digital television broadcasting scheduled for February 2009. Elements of the evaluation included the Offeror's technical solution and capability, project management plan (including resources), proposed Quality Assurance Surveillance Plan, past performance, and key personnel. Under a separate competitive procurement, *functionalIT* currently provides project management oversight assistance to monitor progress and compliance with contract requirements and specifications.

functionalIT has also provided and continues to provide similar support to the National Oceanic and Atmospheric Administration (NOAA) Office of Marine and Aviation Operations (OMAO) with respect to research ship design and acquisition projects. *functionalIT* led the effort to prepare technical specifications and evaluate vendor proposals to convert a former Navy surveillance ship for a deep ocean exploration mission as well as vendor proposals to provide specialized electronic systems to support the mission. *functionalIT* currently leads the team that monitors project progress and compliance with contract requirements and specifications and maintains configuration control through a formal process to control contract modifications.

functionalIT has recently been engaged by NOAA to lead the design and acquisition effort for a new fisheries research ship. This effort will ultimately result in development of design drawings and specifications that consider ease of constructability, the evaluation of shipbuilder project management and technical capability and capacity, and the subsequent monitoring of project progress and compliance with contract requirements and specifications.



501 Pendleton Street
Alexandria, VA 22314
703-566-6624
www.functionali-t.com

Personnel Past Experience

functionalIT personnel have significant past experience providing oversight of ship overhaul and conversion efforts and performing as the Government's representative for boat construction and acceptance inspections.

Rate Information

Our GSA MOBIS Schedule (GS-10F-0027F – SINS 874-1 or 874-7) labor categories and non-discounted rates applicable to the types of services sought by the Department of Transportation:

<u>Project Function</u>	<u>GSA Labor Category</u>	<u>Hourly Rate</u>
Senior Project Manager	Executive Consultant I	\$192.00
Subject Matter Experts (if reqd)	Executive Consultant I/II	\$192.00/\$240.00
Project Manager	Consultant I	\$100.10
Project Management Support	Administrative Assistant	\$66.00

Contact Information

functionalIT's point-of-contact for this effort is Dr. Gordon M. Green. Dr. Green is also a registered Professional Engineer and a certified Project Management Professional. He can be reached at:

Email: ggreen.functionalit@comcast.net
Cell: 703-472-5284
Office: 703-566-6624