U.S. Department of Transportation
Federal Transit Administration

FY 2009 Grant Making Procedures and Reminders

2009 State Programs Meeting
Andres Ramirez, General Engineer
Region IV deadlines for complete grant applications (formula and discretionary) in TEAM:

July 15, 2009

Region IV deadlines for complete ARRA grant applications:

May 29, 2009
FY 2009 Grant Making

• FY 2009 Apportionment and Allocation Notice
  - Full apportionment and FY 2009 Earmarks will be published shortly (??)
  - 5/12 of FY 2009 apportionment available (12/18/2008 Federal Register)

• ARRA Apportionment
  - 3/5/2009 Federal Register

• Start preparing grants for ARRA first, then FY07 (lapising), FY 08, FY 09
Grant Process: Friendly Reminders

- Review recent FTA Federal Register Notices and updated Circulars to ensure new guidelines and procedures are being followed (This includes ARRA)
- Provide allocation letters for direct recipients (5307, 5309, 5316, 5317) - attach in TEAM
- Make sure that the project is in the current approved TIP/STIP prior to notifying FTA to review the draft grant
- Ensure that all transfer funds have been completed prior to initiating a DRAFT review
Grant Process: Friendly Reminders

- Notify FTA via E-Mail/Phone during grant process (draft review, comment period, submittal, execution)
- Update TEAM Contact Information
- Adequately describe the project and cite the fiscal year source of funding. If funds are from a state apportionment, please indicate in project description.
- Each ALI must have an Extended Budget Description, Milestone and appropriate Environmental Finding
- All ALI’s should be listed in numerical order
- Include Useful Life for Buses and Capital Renovations over $5,000.
Grant Process: Friendly Reminders

- Make sure that the ALI’s correspond with the proper scope codes (see ALI tree on TEAMWeb Homepage)
- Include Contact Name and Phone Numbers of Recipient Contact and FTA Manager
- Properly PLAN out your projects and grant submittals. Look for options to combine years of funding.
- Allow 2-3 weeks for DRAFT reviews to be completed by FTA
- Allow a **minimum of 45-60 days** for grants that must be approved by the Dept. of Labor
- For ARRA and discretionary grants (Section 5309) please allow time for the Congressional Release process
Questions?