Appendix 1. Sample Format for DESIGNATION OF SIGNATURE AUTHORITY

(ON ORGANIZATION/COMPANY/AGENCY LETTERHEAD)

DESIGNATION OF SIGNATURE AUTHORITY
For The
TRANSPORTATION ELECTRONIC AWARD & MANAGEMENT PROCESS
(TEAM)

The _____*(Name of Grantee)*_____ hereby authorizes the *(Full Name and Title of Grantee Employee)* and the *(Full Name and Title of Grantee Employee, if more than one designated)* to be assigned and use of a Personal Identification Numbers (PIN), for the execution of annual Certification and Assurances issued by the Federal Transit Administration (FTA), submission of all FTA grant applications, and the execution of all FTA grant awards, on behalf of the officials below, for the FTA's Transportation Electronic Award and Management System (TEAM).

(_____Signature_____)
(Grantee's Chief Executive Officer's Name)
(Title of Grantee's Chief Executive Officer)

(_____Signature_____)
(Grantee's Legal Counsel's Name)
(Title of Grantee's Legal Counsel

Revised Jan 22, 2009